Club Bylaws
Student Society for Stem Cell Research at the University of Wisconsin-Madison

I. Charter
1.1 Student Society for Stem Cell Research Madison was chartered in 2008.

II. Purpose
1.1 The purpose of this organization is to promote stem cell education and research at the University of Wisconsin-Madison campus and in the state of Wisconsin.

III Membership
1.1 Membership in the organization shall be open to students enrolled at the University of Wisconsin-Madison.
1.2 Membership will be validated by providing contact information for our email list and paying dues.
1.3 Annual membership is valid for the 12 months from the start of each academic year and semester memberships is active from the date of payment to the day prior to the next academic semester.

IV. Officers
1.1 Responsibilities
   a. President shall serve as the chief executive officer of the organization, shall preside at all meetings of the organization and shall prepare the agenda for meetings. The President shall be the official spokesperson of the organization, representing the policies, views, and opinions of the organization in its relations with the campus and community at large. The President shall appoint all committees and committee chairs. The President shall have such further powers and duties as may be prescribed by the organization.
   b. Vice President shall preside at organization meetings in the absence of the President. The Vice President shall perform all duties assigned by the President. The Vice President shall assume the office of President if the office becomes vacant.
   c. Secretary shall take minutes at all meetings of the organization, keep these on file, and submit required copies to all organization members. The Secretary shall be responsible for all organization correspondence. The Secretary shall maintain membership records for the organization.
   d. The Treasurer shall handle financial transactions, pays authorized bills, signs checks, communicates with monetary affiliated organizations (ASM, banks etc.), seek monetary sponsorships, plan fundraising events, and prepare monthly financial reports. The Treasurer shall collect and deposit all funds and dues.
   e. Event Coordinator shall plan for events, logistics, and resources management.
   f. Outreach Coordinator shall plan for outreach, publication, and external communication.
   g. College of Agricultural and Life Sciences Representative shall attend all student council meetings and provide a bridge between CALS Student Council and SSSCR by providing updates and feedback to and from the rest of the organization members.

V. Selection of Officers
a. Officer positions are elected annually and elections will be held the 2nd or 3rd week of April during general meetings.
   b. Nominations for officers shall be made at the general meeting immediately preceding the election or through email up to 24 hours prior to the election day. Nominations may also be
made from the floor immediately prior to the election for each office. Members may nominate themselves for an office position.
c. All chapter members and officers are eligible to vote.
d. To be eligible, members must attend 60% of general meetings, attend one outreach event, and having paid dues.
e. Officers shall be elected with a majority vote. In the event of a tie, the current board votes to break the tie.
f. Votes shall be cast by a secret ballot; however, under conditions of only a candidate for one position, a motion can be made to elect candidate by acclamation.
g. Term commences immediately after the transitional meeting, where the original officers meet with the newly elected officers. The transitional meeting will be held 15-30 days within of the election.

VI. Requested Position
1.1 The board can decide on a non-vote in position if deem necessary.

VII. Meetings
1.1 General meetings shall be scheduled biweekly during the academic year. Goal is to reconnect with members and provide updates for events.
   a. At least one officer shall reside over general meetings.
1.2 Officer meetings shall be scheduled on the weeks of no general meeting
   a. The President primarily resides over officer meetings. The duties are to be assumed by the VP in the absence of a President. If no President or VP, then the Secretary takes command etc. Five board members shall be present for quorum.
1.3 Special meeting may be called by the President if necessary.

VIII. Finances
1.1 Membership dues are $10 per academic year and $8 per academic semester.
1.2 Dues shall be paid by third general meeting from the start of each semester.
1.3 Organizational funds shall be used for organizational purposes.
1.4 Organizational funds shall not be used for personal finances.

IX. Amendments
1.1 Proposals to amend bylaws can be submitted by members within the organization.
1.2 Voting on proposals can only be done by officers.
1.3 Bylaw amendments must be passed with a majority vote of the officers

Approved by Stephanie Hazelbauer, Melissa Breunig, Matthew Tso, Zoe Burns, Nick Propson, Eric Chen, and Jayne Squirrell on February 3rd, 2010.